

Welcome to Butterflies



About the room

The Butterflies room was once two separate rooms which have since joined together. The rooms now work closely together to ensure consistency and to lessen transitions throughout the nursery. Although there is still some separation, with each room holding its own colour name and staff, the rooms act as one for the majority of the day.

The Butterflies is the base room for up to 40 Children, 16 children based in Red Butterflies and 24 children based in Purple Butterflies with a staff-to-child ratio of 1:4 in the Red Butterflies (1:3 for children under 24 months) and 1:8 in the Purple Butterflies (Over 36 months) . The Butterflies is suited to children aged between 22-42 months, with a small transition as the children move between Red and Purple Butterflies as their base room at around 3 years old.

Although each team is based in one side of the room the whole room acts as one, offering a large variety of play and learning opportunities which differ from side to side. The children are encouraged to play outside, offering free flow opportunities throughout the day, while the room is set up to encourage independence, social skills and the use of language.

Across the room there is a range of areas carefully developed by the teams to support children's learning and development. Within the Red Butterflies side there is a home corner which offers the children many role play opportunities. The Purple Butterflies' side offers a large loose parts area to enable children to be creative in their construction play. There is also a writing table developed specifically to inspire an interest in literacy.

Joining each side is a messy play area which allows for constant messy play opportunities across the Butterflies unit such as sand, water and gloop play, with direct access to the garden for free flow play. There is also a book area within both sides of the room to encourage and support the children's interest in books. Each side of the room also offers a range of different painting and creative opportunities with child level sinks nearby for the children to access.

The room also has its own bathroom situated between the two sides. This enables ease of access for all of the children and supports them as they potty train and become independent in this care routine.

A 'white board' is situated inside each side of the Butterflies Room where information about the day's activities is recorded. Also, a daily chart is completed in the Red Butterflies which states how long the children have slept for each day, how much they have eaten and records nappy changes and toileting.

Staff

Eleni Roads – Senior Nursery Nurse and Deputy Manager - Full Time - NNEB



Eleni joined the Nursery in October 2016 as a full time Senior in the Red Butterflies. Eleni then worked across the Butterflies rooms, leading the join of the two rooms and taking on the role of overseeing the unit as a whole. Prior to this, Eleni has worked in various settings throughout the UK and has spent 11 years working in an International School in Cyprus. Eleni continues to work within the room, based in Red Butterflies, as she takes on a new challenge of Deputy Management.

Jo Howard – Senior Nursery Nurse – Part Time (Thurs-Fri) - NNEB



Jo first joined the Nursery in January 1994 and has worked in various rooms within the Nursery. In 2002 Jo returned after the birth of her daughter, working part time as Senior Nursery Nurse in the Red Butterflies. Jo left Nursery in 2011, to work as a senior involvement worker at the Sawston/Linton family centre. In October 2012, Jo returned to Nursery working in the Preschool and Purple Butterflies. Jo now works as a Senior Nursery Nurse on a Thursday and Friday in the Red Butterflies.

Chelsea Brinkley – Senior Nursery Nurse – Full time – Foundation Degree



Chelsea joined the Nursey in October 2017, as the full time Senior Nursery Nurse within the Duckling room. Previous to this Chelsea had worked in a nursery from 2012- 2016 gaining some experience as a Deputy Pre-school Room Leader during this time. Chelsea then worked in the Alps for 5 months as a 'Nanny' with children of all ages. Chelsea made the move from Ducklings to the Purple Butterflies room in January 2020, taking on the full time senior position in this room.

Isabel Alvarez-Martinez – Nursery Nurse – Full Time – Early Years Teacher Status



Isabel joined the Nursery in 2014 and has worked in various rooms around the Nursery, including Red Butterflies, but is now based in the Purple Butterflies team. Isabel has worked with children since she was a teenager and has completed her 'Early Years Teacher Status' on finishing her degree in Sociology.

Xenia Roads – Nursery Nurse – Full Time – Level 2



Xenia joined the Nursery as an Apprentice in September 2018. As an Apprentice, Xenia worked across the whole nursery with all ages, across all of the rooms. Previous to this Xenia grew up in a large family and worked alongside her family helping out with a range of childcare provisions in Cyprus. Xenia gained her level 2 qualification in November 2019 and moved to the Purple Butterflies room at this time, working as a full time member of the team.

Vikki Brew – Nursery Nurse – Full Time – Level 2



Vikki joined the Nursery in March 2017 as a nursery assistant in the Caterpillar Room. Vikki recently gained her Level 2 qualification before moving to the Red Butterflies team in July 2019. Vikki is currently studying to gain her Level 3, hoping to qualify this year.

Angela Warder – Nursery Assistant – Full time



Angela joined the nursery in February 2020 as a full time member of the Purple Butterflies team. Previous to joining Babraham nursery, Angela has worked caring for an individual with additional needs full time and had babysitting roles with young children. Angela is looking into gaining her qualification whilst working in the Butterflies team.

Holly Burgess – Nursery nurse – Full time – Level 2



Holly joined the Nursey in January 2020 as a full time practitioner across both the Red and Purple Butterfly teams. Holly has previously worked in another nursery as an Apprentice, gaining her level 2 qualification there, before moving to Babraham Nursery. After getting to know the whole of the Butterfly unit Holly moved into Red Butterflies full time in February 2020.

Katie Farr – Nursery Nurse – Mornings – Level 3



Katie started working at the Nursery in 2013 as a roving Nursery Nurse. Previously Katie enjoyed completing a large quantity of work experience throughout the nursery whilst studying at college. Katie has since completed her NVQ Level 3 and moved into the Red Butterflies in September 2014.

Tracey Childerley – Nursery Nurse – Afternoons – Level 3



Tracey joined the Nursery in November 2013; having previously worked in another nursery setting. Tracey moved into what is now the Purple Butterflies team in August 2015 as a part-time Nursery Nurse in the afternoons. Tracey has over 25 years' experience working in nursery settings; as a childminder; a nanny and as a mother to two children. Tracey Qualified with a level 3 Diploma in April 2014 and has been involved in one-to-one care of a child with additional needs.

All members of staff are involved in the care and development of your child/children, but our use of the 'key person system' means that one staff member is always given personal responsibility for the learning and development record of each child. The key person's role is to get to know your child when they first join us or move into each room, to take note of their individual needs and communicate these to other staff members, and to support them throughout their time at the Nursery. The key person will also work closely with you to ensure that your child/children – and you – get the best out of the time at nursery.

In addition to open evening, you can discuss your child/children's development with staff members at any time (for example, at drop off or pick-up times). As your child/children's first and lifelong educator it is important to us that we develop a working partnership with you as well as a close bond with your child/children. That partnership will start from your first visit to the Nursery, and will be strengthened as your child/children progresses.

We actively encourage parents to join in with their child's/children learning and development in as many ways as we can. Often parents will join us in celebrating special occasions such as Chinese New Year, Mother's and Father's days, Christmas, Diwali and many more occasions special to the individual families within the room. Beyond this our Blossom system for learning and development provides parents with the opportunity to share an array of home experiences with the nursery.

Butterflies routine

A rough guide to the Butterflies routine is as follows:

- 8.45 a.m. Children arrive at nursery, children can select resources of their choice freely across the sides of the room
- 9.15 a.m. Rolling snack begins
- 9:30 a.m. Gated outside area is opened for free flow to this area (Weather permitting)
- 10:00 a.m. Free flow play to the garden is opened
- 10.45 a.m. Children's nappies changed
- 11.15 a.m. Free flow to garden closed, Tidy up room, Key group activities.
- 11:45 a.m. Toilet time, wash hands
- 12 noon Lunchtime
- 1.00 p.m. Sleep/rest time
- 2.30 p.m. Last few children wake up from sleep, toilet time
- 2.35 p.m. Rolling afternoon snack begins
- 2:45 p.m. Children's nappies are changed
- 3.00 p.m. Free flow play session begins, including free flow to garden
- 3.40 p.m. Free flow to garden closed, Group time
- 3.45 p.m. Toilet time, wash hands
- 4.00 p.m. Teatime
- 4.45 p.m. Free play across room
- 5.45 p.m. Nursery closes
- (5.15p.m. Fridays)

Sleeping



The children sleep in the Purple Butterflies side of the room. Each child sleeps on their own named sleep mat with a sheet and blanket provided by the Nursery. The bedding is laundered on a weekly basis.

The children sleep between 1pm– 2.30 p.m. The Butterflies staff encourage the children to sleep whilst listening to soothing music. The children are checked at 10-minute intervals. We recognise that as your child grows and develops they may need less or no sleep. Please feel free to discuss with the team, any sleep requirements your child may have.

If your child has a comfort i.e. cuddly toy, blanket, dummy then please bring them into Nursery in case your child requires it at some point during the day, such as for sleep times. These items will be kept in a safe place. We would be grateful if the items brought in were small enough to fit into a basket, clearly named and not toys which can easily be mixed up with our Nursery toys such as toy cars and trains.

Eating



Nursery provide all meals; snack a.m. & p.m., Lunch and a light tea. All our food is prepared and cooked on the premises by our chefs.

During morning and afternoon snack, the Butterflies operate a system called the 'rolling snack'. The children are free to come and have a cup of milk or water and a varied, healthy snack when they feel they are ready. In the mornings rolling snack is alternated between the sides of the room; encouraging the children to integrate between the two areas.

At meal times, all the children eat together in small family groups around the tables in the Pre-School Room. Staff serve up the meals to the children directly from the table and each child is encouraged to try a small portion of the meal. The children drink from an open top cup and are encouraged to use a knife and fork. At the end of the meal the children clean their hands and faces with a disposable flannel.

If your child/children has any special dietary needs due to medical, cultural or religious reasons, then please inform the Nursery in writing (with a doctor's note for medical reasons) and our cook will be pleased to prepare a suitable alternative meal.

During snack and mealtimes the children's manners are encouraged by reminding them to say 'please' & 'thank you'.

Nappies



You will need to bring a supply of nappies and cream. If your child/children uses disposable nappies you can bring a large pack to leave at Nursery and the team will let you know when they are running low.

If your child/children is in terry towelling or cotton nappies you will need to bring in a daily supply. The team will return them to you at the end of each day to wash at home.

Staff wear gloves when changing nappies and use sensitive baby wipes (provided by nursery) to clean children's bottoms unless requested otherwise by yourselves, and provided by yourselves. Cream will only be applied if you so wish, if so you will need to provide a clearly named pot or tube to stay at nursery. Special nappy bins are provided for disposal of nappies.

We ask that parents provide nappies rather than pull ups for the staff. This supports the staff in the nappy changing routines. We suggest that pull ups can be confusing to children when potty training and unless you feel completely necessary would advise against them during this time.

Potty Training



Your child will likely start their potty training journey whilst in the Butterflies room. Most children will develop this skill with the Red Butterflies team and will likely have either started or be completely potty trained by the time they move to the Purple Butterflies team. Children will clearly indicate their readiness for this and will often begin showing an interest in the potty or toilet. It is always best to begin potty training during this key window to best support the child.

This is when we need lots of spare knickers/pants, trousers/skirts, socks and shoes for those inevitable accidents. It is also best to ensure that your child is wearing easily removable bottoms, i.e. jogging bottoms and leggings rather than jeans or dungarees.

We would emphasise that toilet training should be allowed to happen naturally and no pressure is put on a child to progress any faster than their own pace. In collaboration with yourselves we will work to support your child in a range of ways to encourage this new skill. The teams are very experienced in supporting this and can offer you lots of advice and support throughout. We also make sure there is lots of communication on how your child has got on during the day, ensuring an open communication between home and nursery during this time. Please feel free to ask us for advice at any time.



Clothing

Please dress your child/children in labelled, comfortable, easily removable and washable clothing. Dungarees are complicated for children to fasten and are best avoided, especially when potty training. Please DO NOT dress your child in special or 'best' clothes as these may be spoiled by paint or glue, even though the children are encouraged to wear aprons when partaking in messy play or art & craft activities, children will not be stopped from their learning and engagement if they are not willing to wear an apron as this can spoil potential learning.

You will need to provide at least three complete changes of clothes. Please make sure they are suitable for the time of year and check the sizing from time to time.

All clothing needs to be CLEARLY NAMED. The best ways to do this is either with embroidered nametapes, wash proof stickers or with a permanent marker.

The children also go outside to play every day. Therefore your child/children will need a coat, splash suit, hat, gloves and wellington boots. In the summer months your child will need light cotton clothing, a sun hat and a named bottle/tube of sun block. These items of clothing are particularly important as without them your child may miss fantastic learning opportunities in the outdoor environment.

Weekly Activities

The Butterflies staff plan a range of suitable activities based around the children's interests, festivals from different cultures and next steps to enable us to cover all of the seven areas of learning on a daily basis. Our planning is very individual to each child and helps to support and encourage the next steps set in their learning either through planned resources, activities or interactions. It also encourages interest in a range of experiences. The whiteboards within each room will often outline some of the main activities we have had on offer on that day.

The Butterflies offer a wide range of messy and creative activities on a daily basis often including sand and water play in the designated area as well as in the different sides of the room. (Please remember sufficient changes of clothes for this reason)

Please tell us the festivals you celebrate so we can share them amongst the group and plan activities to celebrate in this with you. This is also a great opportunity for you to come in and share in these festivals with your child and the other children.

The Early Years Foundation Stage

The Early Years Foundation stage is a government framework for children aged between 0-5; therefore the whole nursery follows this framework. The Early Years Foundation stage provides a holistic and individualised framework of learning for the children in our setting. There are 7 areas in of learning in the Early Years Foundation stage, these are:

- Personal, Social and Emotional Development
- Communication and Language
- Physical Development
- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

Each child in Butterflies is allocated a key person and a list of the key persons and their children is displayed in the room. A key person provides a friendly face at Nursery for the children so they can feel happy and secure and is the first point of contact for you when discussing your child. They are also responsible for keeping their key children's observations up to date and monitoring, supporting and encouraging their learning and development.

Your child's learning journey is recorded on our Blossom system. Each child receives at least one observation a week, tracking the development of skills and planning to develop new ones. When your child starts nursery they will have their own Blossom profile set up and an email sent out to yourselves to set up an account in order to access their learning journey. Here you can also add home observations to share with the nurse. By sharing home experiences the Butterflies team can plan to continue these experiences at nursery or plan to engage children through current home interests.

If you would like to find out more information about the Early Years Foundation Stage then please ask a member of staff and we will be happy to answer any questions for you. Alternatively the framework is readily available online.

2 year checks

Between the ages of 24 – 36 months your child's key person will give you a written summary of how your child is progressing in the 3 prime areas of learning within the EYFS. These are Personal, Social and Emotional Development, Physical Development and Communication and Language. This check will highlight where your child is progressing well and where they may need some extra help or support.

At Babraham Nursery, we invite the parents of each child to have a meeting with their key person to discuss this. A meeting is mutually arranged between parents and the key person to discuss each child's learning and development and to formulate their two year check progress report.

Accidents

Nursery records every accident on an accident form. If your child is hurt or injured in any way during the day, a form will be completed. As a parent/carer you will be asked to sign the form acknowledging that you have been informed about the accident.

According to the severity of the accident you may be contacted at work/home.

If your child has an accident at home, we ask that you let the Nursery know so that you can complete an existing injury form.

Illness

If your child/children is not well enough to be able to cope with the normal nursery day, then please keep them at home and telephone or email the Nursery to inform us of their absence. If a child becomes unwell during the day, or isn't coping, one of the parent/carers will be contacted to either authorise administration of Calpol or Nurofen (for temperatures) (provided by yourself) or arrange collection of the child/children as soon as possible. If Calpol/ Nurofen is administered for a temperature your child's temperature is required to drop to within a normal range or collection will be necessary. (Please note your child must also be able to cope with the day even if Calpol has reduced a temperature.)

If your child/children has an infectious disease, then it is vital that you inform the Nursery immediately and that the child is excluded according to Nursery policy.

Children will only be re-admitted to Nursery at the discretion of the Nursery Manager.

Medication

The Nursery is willing to administer prescribed medicine when necessary, and non-prescription medicine with prior consent. We follow the government guidelines on medicines which are suitable for under 5 year old children and will only administer medicines which are included in those guidelines. **We ask that all parents provide a named box/bottle of Calpol, Nurofen or Calprofen that can be stored at Nursery.**

You will be required to fill in & complete a medicine authorisation form for each day that your child needs to be given medicine. These are available from the Butterflies room.

Parents/carers must hand the medicine directly to a staff member so that they can store it safely and securely either in the medicine cabinet or the fridge. Please ensure any medicine is clearly named on the outside of the box.

On the Nursery's full registration form, you will be asked to sign your authorisation for the use of sun block, piriton - in the event that a wasp or bee unfortunately stings your child and Calpol for emergencies, and in the event that we are unable to reach you.

We will always attempt to reach you for administration of Calpol in the event of a slightly- moderately raised temperature and no signed permission form on that day. In this case we will ask for an email to be sent to the Nursery email account to authorise the administration of the medication.

Check list of items

- Bag (Suitable for pegs)
- Change of clothes (At least 3 changes of clothes)
- Extra spare clothing (if potty training), such as underwear (knickers or pants), trousers, leggings, socks, shoes etc.
- Shoes Coat
- Hat and Gloves
- Wellington boots
- Splash suit
- Sun hat

(All items of clothing including shoes should be clearly named)

- Sun block (or Nursery provide sun cream for a small cost)
- Nappies – (if required)
- Nappy Cream – (if required)
- Comforter (if needed)
- Water bottle (individually labelled)
- Calpol to be left at Nursery
- Family photograph

